

GENERAL PUBLIC SERVICES AND COMMUNITY ENGAGEMENT COMMITTEE

NOTICE AND AGENDA

For a meeting to be held on Tuesday, 13 January 2026 at 7.30 pm in the Penn Chamber, Three Rivers House, Rickmansworth.

Members of the General Public Services and Community Engagement Committee:-

Councillors:

Sarah Nelmes (Chair)
Christopher Alley
Ian Campbell
Lisa Hudson
Stephen King

Steve Drury (Vice-Chair)
Kevin Raeburn
Paul Rainbow
Narinder Sian

*Joanne Wagstaffe, Chief Executive
Monday, 5 January 2026*

The Council welcomes contributions from members of the public on agenda items at General Public Services and Community Engagement Committee meetings. Details of the procedure are provided below:

For those wishing to speak:

Members of the public are entitled to register and identify which item(s) they wish to speak on from the published agenda for the meeting. Those who wish to register to speak are asked to register on the night of the meeting from 7pm. Please note that contributions will be limited to one person speaking for and one against each item for not more than three minutes.

In the event of registering your interest to speak on an agenda item but not taking up that right because the item is deferred, you will be given the right to speak on that item at the next meeting of the Committee.

Those wishing to observe the meeting are requested to arrive from 7pm.

In accordance with The Openness of Local Government Bodies Regulations 2014 any matters considered under Part I business only of the meeting may be filmed, recorded, photographed, broadcast or reported via social media by any person.

Recording and reporting the Council's meetings is subject to the law and it is the responsibility of those doing the recording and reporting to ensure compliance. This will include the Human Rights Act, the Data Protection Legislation and the laws of libel and defamation. The meeting may be livestreamed and an audio recording of the meeting will be made.

1. Apologies for Absence

2. Minutes

(Pages 7 - 22)

To confirm as a correct record the minutes of the meetings of the General Public Services and Community Engagement meeting held on 1 July 2025 and 14 October 2025.

3. Notice of Urgent Business

Items of other business notified under Council Procedure Rule 30 to be announced, together with the special circumstances that justify their consideration as a matter of urgency. The Chair to rule on the admission of such items.

4. Declarations of Interest

To receive any declarations of interest.

5. Petitions Received Under Council Procedure Rule 18

5.1 Bedmond Parking

The Committee is asked to receive a petition which requests that the Council undertakes a review of parking in Bedmond. The petition has been signed by 30 residents.

“We the undersigned request a review of parking in Bedmond including, but not limited to, the following roads and issues:

- 1) Toms Lane layby (345-357 Toms Lane)
- 2) The High Street opposite the Village Hall
- 3) The junctions of High Street/Toms Lane roundabout, Henderson Place/Toms Lane, Toms Lane minor road, and Bluebell Drive/Toms Lane
- 4) The parking of vehicles by the garage on the pavement outside the garage and taking up spaces for residents generally including on Bluebell Drive, Toms Lane, the High Street, and other roads.

The review to investigate whether parking restrictions are required including no waiting times restrictions and resident parking. Further, if steps can be taken to allow residents to park in the Village Hall car park again and to stop problem parking by the garage.”

6. Fixed Penalty Notices

(Pages 23 - 42)

This report has been requested by Members to advise of the current level of Fixed Penalty Notices (FPNs) used by Environmental Enforcement Officers and the reasons behind the levels set.

Recommendation:

That the General Public Services and Community Engagement Committee recommends that:

1. the Environmental Enforcement FPN levels remain as they are,

detailed in Table 1 paragraph 3.3, at the current time;

2. during the next fees and charges process the FPNs for fly tipping (section 33) and Duty of Care (section 34) be set at £450 (reduced charge £350) and remain at that level for at least two years; and
3. during the next fees and charges process all other FPNs remain at their current level, detailed in Table 1 in paragraph 3.3 and remain set at that level for at least two years.

7. Service Plans 2026-2029

(Pages 43 - 126)

This report presents an overview of the service plans, which articulate the council's ambitions, priorities, and performance targets, and outline how each service area is contributing to the delivery of the new Council Plan which will launch in April 2026. Each plan incorporates Key Performance Indicators, service volumes, and references to associated strategic, operational, and climate resilience risks.

The following service plans are within the remit of this Committee:

Planning Policy and Conservation (for all areas apart from the Local Plan)
Regulatory Services (excluding CIL, Land Charges)
Strategy and Partnerships (excluding Corporate Services)
Waste and Environmental Protection
Housing and Residential Services

Recommendation:

That the General Public Services & Community Engagement Committee provides any comments or suggested amendments to the 2026–2029 service plans. Final service plans will be approved by Full Council in conjunction with the budget.

8. Community and Voluntary Sector Grant Agreements

(Pages 127 - 166)

This report provides information on the organisations and projects that officers propose to continue to fund with existing budget already allocated to the Strategy and Partnerships Team. The existing service level agreements with Citizens Advice Service Three Rivers (CASTR), Watford and Three Rivers Trust (W3RT), Home-Start Watford and Three Rivers, Watford FC Community Sports & Education Trust, Services for Young People and Herts Mind Network extend to 31 March 2026; this report recommends funding options until 31 March 2029. This will provide local organisations with security for the next 3 years and manage the transition into the unitary authority.

Recommendations:

That the General Public Services & Community Engagement Committee:

1. agrees to continue to match fund a mental health support provision with budget already allocated to Strategy and Partnerships;
2. agrees to an agile and targeted approach across the district for the grant agreement with Services for Young People;

3. agrees to a new grant agreement with Roundabout Transport;
4. agrees to increase funding to Citizens Advice Service Three Rivers from £259,290 to £260,000 from existing budget allocated to Strategy and Partnerships;
5. agrees to enter all contracts and/or grant agreements proposed within this report for three years of any funding allocations under £25,000, subject to the annual budget setting process;
6. agrees to recommend to the Policy & Resources Committee to enter all contracts and/or grant agreements above £25,000; and
7. agrees to recommend to the Policy & Resources Committee to delegate authority to the Associate Director of Corporate, Customer and Community for grant extensions of up to 6 months.

Organisation	2026-29 Funding allocation (£)
Citizens Advice Service Three Rivers (CASTR)	260,000
Watford and Three Rivers Trust (W3RT)	40,000
Home-Start Watford and Three Rivers	4,800
Watford FC Community, Sports and Education Trust	5,000
Roundabout Transport	5,500
Services for Young People (Hertfordshire County Council)	2,000
Mental Health	10,000
Total	327,300

9. **Parking Management Programme 2025-2027 Annual Update**

(Pages 167 - 178)

This report reviews the progress of the current Parking Management Programme and proposes additions to the programme for the financial years 2026/27.

Recommendation:

That the General Public Services & Community Engagement Committee agrees that:

1. Members note the report and approve the proposed additions, as detailed in section 6 of this report, to the Parking Management Programme;
2. officers continue to develop the Parking Management Programme as outlined in this report into financial year 2026/27 with a further full report being bought in early 2027 to determine the 2027-2029 Parking Management Programme;
3. once the programme has been set it shall be adhered to as the current Parking Management Programme, with any significant

additions being limited to exceptions to the prioritisation procedure requested by the Lead Member, to be delegated to the Director of Finance;

4. the programme will be progressed in line with all relevant current practice, policy and standards; and
5. decisions on schemes, including the consideration of objections to Traffic Regulation Orders developed through this programme of works and to any items remaining from earlier programmes of works, be delegated to the Director of Finance in consultation with the Lead Member.

10. Transport Capital Project Updates

(Pages 179 - 190)

This report provides an update on five capital projects being progressed by the council's Transport and Parking team to support better transport infrastructure in the district.

Recommendation:

That the General Public Services & Community Engagement Committee:

1. agrees that officers continue to develop the schemes set out in section 3; and delegates all decisions on the development, expenditure and implementation of these schemes and any additions to this work programme, to the Director of Finance in consultation with the Lead Member for General Public Services and relevant Ward Councillors; and
2. gives delegated authority to the Director of Finance to enter into a contract or funding agreement above the value of £25,000 for the capital programme, subject to capital budget confirmation as part of the medium-term financial planning process.

11. Budget Management Report P6 - GPS&CE

(Pages 191 - 204)

This report covers this Committee's financial position over the medium term (2025 – 2028) as at Period 6 (end of September 2025).

The Period 6 comprehensive Budget Management report has already been presented to the Policy & Resources Committee at its meeting on 10 November 2025 which sought approval to a change in the Council's 2025 - 2028 medium-term financial plan.

Recommendation:

That Members note the changes concerning their budget areas.

12. Work Programme

(Pages 205 - 206)

To comment on the Committee's work programme.

13. Motion

(Pages 207 - 208)

14. Other Business - if approved under item 3 above

Exclusion of Public and Press

If the Committee wishes to consider any items in private, it will be appropriate for a resolution to be passed in the following terms:

“that under Section 100A of the Local Government Act 1972 the press and public be excluded from the meeting on the grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A to the Act. It has been decided by the Council that in all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

(Note: If other confidential business is approved under item 3, it will also be necessary to specify the class of exempt or confidential information in the additional items).

General Enquiries: Please contact the Committee Team at
committeeteam@threerivers.gov.uk